



2012 TOURNAMENT HOST SANCTIONING AGREEMENT FOR TOURNAMENTS IN ILLINOIS

Illinois Youth Soccer Association (IYSA) has partnered with five state associations to bring our members a one-stop tournament website. You can submit your tournament application through The Tournament Center website link <http://www.thetournamentcenter.com>. Select 'Host a Tournament' and create your login and password. You can upload your logo to the tournament page. You can pay online and you can email your completed IYSA Tournament Host Sanctioning Agreement to Fran at statecup@illinoisyouthsoccer.org. For your convenience, you can also submit travel notifications and guest player notifications through this website. Your tournament will be approved once all required paperwork and fees have been received by the IYSA. The Tournament Host must be in good standing and have teams currently registered with the IYSA. Please note that IYSA does not require the tournament to conduct marketing for the IYSA. IYSA Tournament Sanctioning assures participants that your tournament meets quality tournament and risk management standards.

Tournament Name (Tournament) _____ Date(s) _____
Tournament Location: City _____ Facility _____
Tournament Website _____ # of your teams currently registered with the IYSA _____
Tournament Host/Club _____ IYSA Affiliated League(s) _____
Tournament Director _____ Email Address _____
Work Phone(_____) _____ Ext _____ Cell Phone (_____) _____ Fax(_____) _____
Street Address _____
City, State, Zip _____

- RESTRICTED TOURNAMENT:** A tournament that is open only to member of US Youth Soccer and its State Associations.
- UNRESTRICTED TOURNAMENT:** A tournament that is open to all US Soccer affiliates and international participants.

Once a tournament is approved by the IYSA, it will be advertised on The Tournament Center and US Youth Soccer websites. If tournament approval is requested within thirty (30) or less days from start date of the tournament, please contact IYSA for special procedures. If a private organization manages/sponsors the Tournament, the permission to conduct the Tournament is granted to the Tournament Host (The IYSA Affiliate) and not the sponsoring organization.

We the undersigned Tournament Director and Tournament Host's President/Chief Executive Officer understand and agree to the following terms on behalf of the Tournament Host:

Tournament Application Process

Complete and submit to the Illinois Youth Soccer Association ("IYSA") no later than Sixty (60) days prior to the start date of this Tournament the following items:

- Fees:**
- \$300 Non-refundable IYSA Tournament Application Fee** for Tournament Host that has at least 50% of its players currently registered with Illinois Youth Soccer Association
 - \$1500 Non-refundable IYSA Tournament Application Fee** for Tournament Host that has less than 50% of its players currently registered with Illinois Youth Soccer Association
 - Tournament Bond** - If the IYSA does not have a Tournament Bond currently on file for this Tournament, we agree to submit a separate payment to the IYSA in the amount of Five Hundred Dollars (\$500) for the Refundable Tournament Bond. This bond is subject to forfeiture for non-compliance of this Agreement, IYSA rules and policies.

Documents:

1. IYSA Tournament Host Sanctioning Agreement
2. Online US Youth Soccer Application to Host Tournament or Games
3. Tournament Rules

Small Sided Tournaments (tournament wherein game format is 3v3, 5v5, or other small-sided format for all age groups)
Please contact IYSA office for procedures.

Tournament Director

The Tournament Director shall be a person affiliated with the Tournament Host/The IYSA Affiliate and not an independent tournament managing organization. **The Tournament Director shall attend a Tournament Host Meeting.** Check www.illinoisyouthsoccer.org for time and location.

Referee Assignor

The Tournament Referee Assignor must be at least twenty-one (21) years of age, be currently certified as a US Soccer (USSF) Referee Assignor with the Illinois Soccer Referee Committee (ISRC), be on file with the ISRC as having successfully completed the IYSA Background Search, and be in good standing with the IYSA, ISRC, USSF. **The Tournament Referee Assignor(s) must attend the annual IYSA Tournament Referee Assignors Meeting.** Check referee link at www.illinoisyouthsoccer.org for time and location. It is highly recommended that the Tournament Director and the Tournament's Referee Assignor not be the same person. The Tournament Referee Assignor must collect and maintain the IYSA Medical Release & Liability Waiver for all referees in the Tournament. The Tournament Referee Assignor must abide by the Child Labor Laws and collect a work permit for each referee working in the Tournament who is under the age of 16.

Referees

The Tournament Host and Referee Assignor agree to use only referees that at the time of this Tournament are currently registered and USSF certified and that are in good standing with the IYSA, ISRC, and USSF unless a waiver has been granted by the ISRC or USSF to allow the use of other referees, including but not limited to referees from another country. Referees aged 18 and older who work youth games must be on file with the ISRC as having successfully completed the IYSA Background Search. Tournament Host will submit the list of Tournament referees to the IYSA with the Post Tournament Report.

Referee Development Assessment Support

Tournaments provide a great opportunity for referees to get mentored and assessed. If your tournament wants to be acknowledged for contributing to referee development, please work with your referee assignor to request referee assessments and submit a separate check made payable to the Illinois Soccer Referee Committee -Tournament Assessor in the amount listed below. Send it to the IYSA with your payment. The Illinois Soccer Referee Committee will assign the Tournament Assessor to perform the USSF developmental assessments.

Recommended Guidelines: □1-199 Teams-\$100 for 4 Assessments □200-299 Teams-\$150 for 6 Assessments □300+ Teams-\$200 for 8 Assessments

Tournament Cancellation

If this Tournament is canceled prior to its start due to an "act of nature" as determined by the IYSA, this Tournament will refund the team's entry fee with the option of retaining up to 20% of the team entry fee and clearly state the cancellation policy on the Team Entry and acknowledgment form. If a tournament is cancelled for any other reason it will refund the team's entire entry fee. The Tournament Sanctioning Fee will not be refunded if this Tournament is canceled. Written notice of cancellation and/or date change must be submitted to the IYSA prior to the tournament start date.

Player Insurance Coverage

All teams that are registered and in good standing with the IYSA at the time of this Tournament are covered by the IYSA medical and liability policy. All non-IYSA teams/players, shall use their own insurance or they can register as a tournament team/player with the IYSA to obtain tournament insurance from the IYSA. IYSA insurance does not cover non-IYSA players/teams and the IYSA Tournament sanction does not apply to over-age and/or adult division participants.

Insurance Exclusions

IYSA does not provide insurance coverage to adult teams and/or non-IYSA/USYSA teams and any claim arising therefrom. Adult division teams and non-IYSA/USYSA teams at this Tournament must submit to the IYSA prior to the start of this Tournament an insurance certificate in the minimum amount of \$1,000,000 naming the Illinois Youth Soccer Association and Tournament Host as additional insured. IYSA does not provide insurance coverage for claims resulting from the use of "amusement type equipment" including but not limited to inflatables, bungee jumping, rock climbing equipment, etc. Each amusement type equipment vendor must submit to the IYSA prior to the start of this tournament an insurance certificate in the minimum amount of \$1,000,000 naming the Illinois Youth Soccer Association and Tournament Host as additional insureds. IYSA does not provide insurance coverage for claims resulting from the operations of an outside vendor including but not limited to food vendor, exhibitors, parking vendor, etc. Each vendor must submit to the IYSA prior to the start of this Tournament an insurance certificate in the minimum amount of \$1,000,000 naming the Tournament Host and IYSA as additional insureds. In the event the Tournament mandates hotel accommodations, IYSA does not provide insurance coverage to said accommodations and any claim arising therefrom.

Medical Procedures

IYSA registered teams shall have an IYSA Emergency Medical Release and Liability Waiver for each participant and therefore do not need to produce a copy at registration but shall submit a copy to the Tournament Host if there is Medical and/or Incident Report filed. All non-IYSA teams shall present a completed IYSA Emergency Medical Release and Liability Waiver for each participant to the Tournament Host at tournament registration. The Tournament Host shall return the Medical Release and Waiver to the team coach/manager **unless** there has been

a Medical and/or Incident Report filed. In this case, the Tournament Host shall obtain and submit a copy of the IYSA Emergency Medical Release and Liability Waiver with the IYSA Medical Report and/or Incident Report to the IYSA with the Post Tournament Report. The Tournament shall have medical personnel at each site to attend to injuries for the duration of this tournament, provide them with cellular/radio communication, and a shelter/tent area for treating injuries. Medical personnel include currently certified athletic trainers, emergency medical technicians, paramedics, registered nurses, and physicians.

Concussions

In compliance with the new Illinois Concussion Legislation, Tournament Host agrees that any athlete who receives a concussion will not be allowed to return to play or practice until he/she is evaluated, receives and submits a written clearance from a licensed medical doctor.

Weather Related Safety

For the duration of the outdoor tournament the Tournament Host agrees to use an electronic lightning detector and follow the lightning and thunderstorm safety guidelines issued by weather safety authorities including but not limited to the National Oceanic and Atmospheric Administration, National Safety Council, National Weather Service Office, American Red Cross or Federal Emergency Management Agency. The Tournament Host agrees to use at every site an Air Horn or central lightning detection siren to sound an alarm to the teams and to provide written instructions thereof to each team. Example: One Long Blast means "Clear the Fields" and Three Short Blasts means "All Clear - Return to Fields". A coach who refuses and/or ignores directions from the Tournament to remove his/her players off the field to a safe location as described by the National Oceanic and Atmospheric Administration, National Safety Council, National Weather Service Office, American Red Cross or Federal Emergency Management Agency for the weather related conditions including but not limited to lightning may be held in violation of the IYSA Coaches Code of Conduct, US Soccer affiliates Coaches Code of Conduct and the Tournament has the option of disqualifying the team from further participation in the Tournament.

Golf Cart Safety

All golf carts and other motorized vehicles shall be operated only by individuals 18 years of age or older who hold a valid state driver's license. The ignition key shall be removed when the vehicle is not being operated.

Goal Safety

Tournament shall abide by IYSA's Goal Safety Policy (Rule 021-A). The Tournament Host shall inspect and ensure prior to the start of the tournament that the fields and goals are safe, that the goal posts are anchored and STORED according to the Consumer Product Safety Commission's and the goal manufacturer's guidelines, and that all of the goal posts have labels warning of climbing hazards. Additionally, all unused goals must be anchored and/or chained to a substantial or permanent structure or to another goal.

Tournament Procedures

The Tournament Host agrees to the following tournament procedures:

1. Verify that each team in this Tournament is represented by a coach that has a valid US Youth Soccer or other US Soccer affiliate pass and who is responsible for the conduct of his/her team and spectators at each game.
2. Abide by the Tournament rules submitted to the IYSA as part of the tournament application.
3. Publish the Tournament rules, team entry fee, and team parking fees if any.
4. Freeze the team's roster at the start of the team's first game in this Tournament.
5. Accept only the number of teams for whom the Tournament can provide an adequate number of currently licensed USSF referees, safe fields, and parking.
6. Link Tournament site to IYSA website www.illinoisyouthsoccer.org.
7. Permit IYSA to link the Tournament's website with the IYSA, The Tournament Center, and US Youth Soccer tournament websites.
8. Tournament has the option to allow players to play up in an age group within the same club.
9. Barring exigent circumstances & subject to the permission of the Tournament Director, players should not participate on more than one team.

Registration

All tournament participants must have a valid pass issued by Illinois Youth Soccer Association, US Youth Soccer State Association and/or an US Soccer affiliate. The passes shall be presented, verified, and checked against the Tournament Roster or Tournament Team Roster at team registration. The Tournament Host shall retain Form NT and the IYSA Medical Release and Waivers for any non-IYSA/USYS teams. See paragraph regarding Document Retention Period for forms that have to be submitted to the IYSA with Post Tournament Report. The Tournament Host will retain the Tournament Rosters for each team and submit them to the IYSA **only** for those teams for whom a Medical or Incident Report has been filed and also make the rosters available to the IYSA upon request.

Player Permit

The Tournament Host understands that the Guest Player's registered team coach must give permission for participation at this Tournament by his/her signature on the IYSA Guest Player Permit. A Guest Player Permit is not required for an IYSA registered player to play with an IYSA team within the player's club – the player's club pass will suffice. The IYSA approval signature is not required on the IYSA Guest Player Permit for IYSA registered teams participating in IYSA sanctioned tournaments. Retain the Guest Player Permit and submit it to the IYSA **only** for those players for whom a Medical or Incident Report has been filed and also make the permits available to the IYSA upon request.

Non-Member Tournament Passes & Insurance

A non-member may obtain an IYSA Tournament Pass online to attend an IYSA or US Youth Soccer sanctioned tournament.

USSF Affiliate Participation

A team that is not affiliated with IYSA or US Youth Soccer but is a member of another USSF affiliated member must complete and submit IYSA Form NT with the required documents. Tournament Host shall submit Form NT to the IYSA with the Post Tournament Report.

Foreign/International Teams (Teams outside the United States)

Any tournament involving international teams must also obtain permission from USSF. The required forms are listed on the IYSA tournament page. Tournament Host shall submit USSF Permission Form to the IYSA with the Post Tournament Report.

Post Tournament Report

The Tournament Host agrees to submit to the IYSA the Post Tournament Report and the required documents within thirty (30) days after the conclusion of this Tournament.

Document Retention Period

Tournament Roster or Tournament Team Roster – retain for a minimum of two (2) years

IYSA Tournament Guest Player Permit - retain for a minimum of two (2) years

IYSA Medical Release & Waiver – retain for any non-IYSA team until participant has reached 21 years of age and submit to IYSA with post tournament report **only** for anyone for whom a Medical and/or Incident Report has been filed.

Form NT for Non-IYSA/USYS affiliates – Submit to IYSA with post tournament report.

Certificate of insurance for Non-IYSA/USYS affiliate - Submit to IYSA with post tournament report.

Medical Report – Submit to IYSA with copy of IYSA Medical Release and Waiver and post tournament report

Incident Report - Submit to IYSA with copy of IYSA Medical Release and Waiver and post tournament report

The Tournament Host agrees to comply with all of the IYSA Tournament Safety Requirements and Procedures listed in this Agreement at all field sites utilized for The Tournament even if the field sites are located in another state.

Agreement

We the undersigned Tournament Director and the Chief Executive Officer of the hosting organization (Tournament Host) understand that in order to obtain permission to host an Illinois Youth Soccer Association (IYSA) sanctioned tournament or games in Illinois we agree to all the terms listed in this Agreement. We certify that the information provided in this Agreement is true and correct, that we have the required number of players currently registered with the IYSA and that we are in compliance with the bylaws, policies, procedures and requirements of the IYSA. We certify that the Tournament Host is not a member of any organization that has requirements that conflict with IYSA's bylaws, policies, procedures, rules and requirements. We understand that permission to host a tournament in Illinois is a privilege and not a right. We further agree to abide by the terms of this Agreement and all requirements of the IYSA and understand that if the Tournament Host fails to comply with these requirements, we shall forfeit the Tournament bond, be subject to a penalty up to and including \$1000, be placed on probation with the IYSA and jeopardize the privilege of hosting an IYSA sanctioned tournament in Illinois. This sanction cannot be withdrawn by the Tournament Host and any attempt to do so will cause the tournament to forfeit its bond. We agree not to list, advertise or promote a soccer organization that solicits IYSA players, teams, coaches, or members for participation/membership. In granting this permission to host a tournament or games, neither the IYSA nor US Youth Soccer or their Affiliates agrees to be liable for transportation, lodging, or injury to persons or property sustained in the course of the approved event. We understand that in granting this permission to host a tournament or games, neither the IYSA nor US Youth Soccer or their Affiliates are liable for transportation, lodging, or injury to persons or property sustained in the course of the approved event. The Tournament Host hereby agrees to defend, indemnify and hold harmless the IYSA, its officers, directors, coaches, managers, employees, agents, associated personnel, affiliated organizations, and sponsors from and against any and all liabilities, losses, fines, penalties, costs, expenses and reasonable attorney's fees that arise out of any and all allegations asserted in any third party claim, demand, suit, or cause of action or proceeding arising out of any of the following, whether actual or alleged:(a) any bodily injury, including death, to persons or damage or loss of property which result in whole or in part from any act or omission of the Tournament Host relating to the Tournament Host carrying out its obligations under this Agreement; and (b) any breach of this Agreement. We agree that in all matters not provided for herein, the IYSA Tournament Committee's decision shall be final.

SIGNATURE OF THE TOURNAMENT HOST PRESIDENT/CEO AND TOURNAMENT DIRECTOR ARE REQUIRED!

Tournament Host _____

Name _____ Signature _____ Date _____

(Tournament Host Organization President/CEO)

Name _____ Signature _____ Date _____

(Tournament Director)



**ILLINOIS YOUTH SOCCER ASSOCIATION (IYSA)
2012 NON-IYSA/US YOUTH SOCCER & FOREIGN TEAM AGREEMENT**

The Team must complete and submit this form to The Tournament Host at The Tournament registration!

(The Tournament Host will submit this completed form and all attachments to Illinois Youth Soccer (IYSA) office with Post Tournament Report.)

Check One: NON-IYSA/US YOUTH SOCCER TEAM FOREIGN TEAM **Do not complete this form for an IYSA/US Youth Soccer Team**

IYSA Sanctioned Tournament (The Tournament)_____ Tournament Date(s)_____

The Tournament Host _____

Tournament Location _____

The Team _____ U-age _____ Check One: Boys or Girls

The Team's Head Coach _____ Day Phone (_____) _____

Coach's Street Address _____ Email _____

City, State, Zip _____

US Soccer Affiliation/Foreign Soccer Federation Affiliation _____

I, the undersigned, The Team's Head Coach agree to the following requirements and certify to the following:

1. I agree to submit to the Tournament Host at registration a current certificate of liability insurance effective for the tournament dates from The Team's US Soccer affiliated member organization or Foreign Soccer Federation naming the Illinois Youth Soccer Association (hereinafter known as IYSA) and The Tournament Host as additional insured in the minimum amount of \$1 Million.
2. I agree to submit to the Tournament Host at registration proof that The Team, including its players and coaches, has permission from the US Soccer affiliate to participate in The Tournament.
3. I understand and agree that The Team, its members and related individuals are NOT covered by IYSA insurance for incidences arising out of The Team's participation in The Tournament.
4. I agree to submit to the Tournament Host at registration a completed and signed IYSA Emergency Medical Release & Liability Waiver for each of The Team's players.
5. I certify that for all of The Team's players and coaches have a current valid player pass from The Team's US Soccer affiliated member organization or Foreign Soccer Federation. I understand that I have to present these passes to The Tournament Host at registration. I understand that these passes must be laminated. The coach's pass must include the coach's name and photo. The player's pass must include the player's name, photo and date of birth.
6. I agree to submit to the Tournament Host at registration a copy of The Team's current certified, official US Soccer affiliated member organization's or Foreign Soccer Federation's roster.
7. I agree to submit to the Tournament Host at registration a copy of The Team's completed IYSA Tournament Roster. I agree that only the players listed on the Tournament Roster may participate in The Tournament and that no roster changes will be permitted during the course of The Tournament.
8. By my signature below, I agree that I, The Team coaches, players and everyone affiliated with The Team shall abide by the rules and regulations of the IYSA sanctioned tournament.

I, the undersigned, agree to abide by all the requirements set forth in this Agreement and certify that the information provided by me is true and correct. I acknowledge and understand that the players and coaches of The Team are not covered by IYSA insurance for injuries and claims arising of The Team's participation in this IYSA sanctioned tournament (The Tournament) and further certify that I have insurance coverage for all of The Team's members from the US Soccer affiliated organization or Foreign Soccer Federation. I further understand that neither the IYSA nor US Youth Soccer or their Affiliates are liable for transportation, lodging, or injury to persons or property sustained in the course of this approved event. On behalf of The Team I also agree to defend, indemnify and hold harmless the IYSA, its officers, directors, coaches, managers, employees, agents, associated personnel, affiliated organizations, and sponsors from and against any and all liabilities, losses, fines, penalties, costs, expenses and reasonable attorney's fees that arise out of any and all allegations asserted in any third party claim, demand, suit, or cause of action or proceeding arising out of any of the following, whether actual or alleged:(a) any bodily injury, including death, to persons or damage or loss of property which result in whole or in part from any act or omission of the IYSA and the Tournament Host relating to the IYSA and the Tournament Host carrying out its obligations under this Agreement; and (b) any breach of this Agreement.

Signature of The Team's Coach/Manager Print Name Title Date