



POST TOURNAMENT REPORT

Please complete and submit this Post Tournament Report, required documents, and any outstanding fees to the Illinois Youth Soccer office within Thirty (30) days after the conclusion of your tournament to avoid bond forfeiture and additional penalties. You can upload your documents including the Post Tournament Report to your tournament inbox through Google Drive. To access your event, please email tour@illinoisyouthsoccer.org. You can also mail them to the IYSA Tournament Director, 1655 S. Arlington Heights Road, Suite 201, Arlington Heights, IL 60005.

The Tournament Name _____ Dates _____
 Tournament Host Organization _____ Report Date _____
 Street Address _____
 City, State, Zip _____
 Tournament Director _____ Phone(_____) _____ Email _____
 Street Address _____
 City, State, Zip _____

List Number of teams participating in each Age Group and Total # of Teams.

AGE	8U	9U	10U	11U	12U	13U	14U	15U	16U	17U	18U	19U	Other
BOYS													
GIRLS													
TOTAL													
TOTAL NUMBER OF TEAMS													

Please see IYSA Tournament Host Required Documents to ensure that the required documents are collected, retained and/or submitted to IYSA as indicated.

- 1. Submit a list of The Tournament vendors including athletic trainers/medical professionals.
- 2. Submit Referee Red Card Reports - if the red card is serious, attach Referee Report, Site Incident Report and/or Medical Action Report. Use Offense Codes: (S) Spitting (VC) Violent Conduct (SFP) Serious Foul Play (AL) Abusive Language (2C) Two Yellows (DGH) Denied Goal/Hand (DGF) Denied Goal/Foul
- 3. Submit Site Incident Reports describing incidents of unsportsmanlike conduct of a team, players, coaches or supporters including but not limited to police reports regarding assaults, altercations and other infractions. For each Incident Report include Tournament Roster and if applicable the Guest Player Permit.
- 4. Submit Medical Action Reports for all injuries that required treatment by medical personnel. For Non-IYSA teams, the Medical Action Report must include the injured player's IYSA Emergency Release & Liability Waiver, Tournament Roster, and if applicable the Guest Player Permit.
- 5. Submit a list of all The Tournament referees with names and birthdates.
- 6. Submit to IYSA via email a list of all participating teams - team name, club name, age, gender.
- 7. Submit the documents list in the IYSA Tournament Host Required Documents.

Signature of Person Completing this Report _____ Date _____
 Print Name of Person Completing this Report _____ Title _____
 Cell Phone (_____) _____ Work Phone (_____) _____ (Fax)(_____) _____
 Email Address(es) _____



TOURNAMENT HOST REQUIRED DOCUMENTS

You can upload your documents including the Post Tournament Report to your tournament inbox through Google Drive. To access your event, please email tour@illinoisyouthsoccer.org.

A. Submit to IYSA the following documents prior to the Tournament:

1. US Youth Soccer Application to Host Tournament or Games – submit online to <https://htgsports.net/tournamentcenter.aspx>
2. Most Current IYSA Tournament Host Agreement – email to tour@illinoisyouthsoccer.org
3. Tournament Host Fees
4. Certificate of Insurance from the following – email to tour@illinoisyouthsoccer.org
 - a. Every Tournament Vendor
 - b. Third Party Management Company
 - c. Teams that are not currently registered with an IYSA/USYS/USSF Member Organization

B. Collect the following documents prior to the Tournament & Retain until players have reached 21 years of age. Submit to IYSA upon request.

1. **ALL TEAMS:** Current IYSA Risk Management Certification
2. **IYSA TEAMS:** IYSA Tournament Rosters & Guest Player Forms
3. **NON-IYSA TEAMS:**
 - Valid State Association or US Soccer Affiliated Organization Rosters & Guest Player Forms
 - Travel Permits
 - IYSA Emergency Medical Release & Liability Waivers ("Waiver") for players and coaches
This form must not be altered.
 - Form NT from Non-IYSA/USYS Teams

C. Upload to the IYSA Tournament Inbox with the Post Tournament Report:

1. Form NT for Non-IYSA/USYS Teams
2. Medical Action Reports (Include IYSA Waiver for Non-IYSA teams)
3. IYSA Concussion Notification Forms (Include Medical Action Report & for Non-IYSA teams, the IYSA Waiver)
4. Site Incident Reports (Include Medical Action Report if there was an injury during the incident)
5. Complete list of Tournament referees with names and birthdates
6. Complete list of all participating teams with team name, gender, age-U